



training a new generation of researchers
in gastroenterology and liver

former une nouvelle génération de
chercheurs en gastro-entérologie et foie

Patient Advisory Terms of Reference



Guiding Principles

All of TRIANGLE's work is guided by these principles:

- Grounding in justice, equity, diversity, and inclusion best practices
- National representation
- Interdisciplinarity
- Awardee representation and leadership
- Patient and family engagement
- Embracing Indigenous ways of knowing, doing, and promoting health and well being
- Representation across the four CIHR pillars of research and the GI and liver research communities

1 Purpose

The Patient Advisory Committee supports the TRIANGLE program, which aims to help awardees:

- Make significant contributions to advancing knowledge about the role of the gut and/or liver in health and disease.
- Gain proficiency in a range of cutting-edge research methods and scientific inquiry techniques.
- Receive comprehensive, value-added training that equips them with transferable professional skills necessary to succeed in diverse gastroenterology and hepatology careers, such as in academia, medicine, communications, industry, policy, and management.
- Build an inclusive, diverse, and engaged TRIANGLE community that promotes the success of awardees, offering support, mentorship, access to research and professional networks, and opportunities for community building.

The purpose of the Patient Advisory Committee is to promote TRIANGLE's continuous improvement and help ensure the achievement of our purpose by:

- Providing expert advice on our programs, policies, processes, and practices from a patient perspective
- Sharing ideas, research, and best practices from the organizations and environments in which Patient Advisory Committee members work
- Working directly with TRIANGLE awardees to improve their skills in patient-oriented research, communication, and care
- Identifying areas for improvement

2 Membership



The Patient Advisory Committee shall consist of, at minimum, 4 members. Members should include the following, and one person may fill more than one of these roles simultaneously:

- one or more faculty Chairs/Co-Chairs
- the previous committee Chair (during the first year of a new Chair's term)
- patient representatives who have
 - experience, both limited and extensive, as a patient and/or family advocate
 - experience in all major pediatric and adult GI and liver conditions
- a staff coordinator
- Program Manager
- A diversity of lived experiences, which may include but is not limited to:
 - Race and/or ethnicity (with a particular emphasis on including Black and Indigenous TRIANGLE members on the committee)
 - Sex, gender, and/or orientation
 - Disability
 - Socioeconomic status
 - First generation student status
 - Career and/or training stage
 - Age
 - Geography

3 Length of Tenure:

Chair/Co-Chairs: The term of the Curriculum Chair is three years, with two years serving as Chair and one year serving as Past Chair to support the new Chair

Members: Appointed members of the committee will remain on this committee for a term of two (2) years. All members will be eligible for reappointment for the term immediately following their tenure.

Membership Approval: Chairs are free to choose their own committee members and can request help with recruitment from the Program Manager and the Program Co-Leads. The TRIANGLE steering committee will review committee composition annually to ensure that they meet, as much as possible, the membership guidelines above.

4 Function of the Committee

- Review and advise on TRIANGLE activities, policies, processes, and events from a patient perspective
- Act a resource and champion for TRIANGLE committees as they are developing and evaluating their programs
- Share lived experience as patients and/or family advocates with TRIANGLE members for the purposes of improving patient-oriented research and communication



training a new generation of researchers
in gastroenterology and liver

former une nouvelle génération de
chercheurs en gastro-entérologie et foie

Patient Advisory Terms of Reference



- Attend the Annual Summit each year, at which members of the committee will attend and assess TRIANGLE events, hold a Patient Advisory Committee meeting to review the last year and prepare for the next, and participate in the TRIANGLE Annual General Meeting
- Ensure that their information remains updated on the listing of all TRIANGLE committees and their member

5 Meetings

- Ad hoc meetings as needed
- In-person meeting at the TRIANGLE Annual Summit (February/March)

6 Process for Amendment

An amendment to this document requires a notice of motion by the TRIANGLE Steering Committee. The amendment will be voted on and will require support from the majority of members in attendance.